



**AIRPORT COMMISSION  
OPERATIONS, PROPERTIES AND FACILITIES COMMITTEE**  
Wednesday, September 14, 2022 – 11:00 A.M.

**ACTION SUMMARY MINUTES**

**1. CALL TO ORDER:**

Committee Chairman Schmitz called the committee meeting to order at 11:01 A.M.

**2. POSTING OF AGENDA:** Agenda posted on September 8, 2022.

**3. ROLL CALL:**

**Committee Members Present:** Breslin, Miller, Payne, Pye, Schmitz, and Weil

**Committee Members Absent:** Martin

**Staff Present:**

Harry Barrett, Jr., Airport Executive Director

Ramon Sanchez, Interim Airport Operations Manager

Christina Brown, Airport Executive Administrative Assistant

**4. ACCEPTANCE OF AGENDA:**

**ACTION:** Accept the agenda as presented. **Moved by Committee Member Payne and seconded by Committee Member Weil and unanimously approved noting the absence of Committee Member Martin.**

**5. PUBLIC COMMENTS:** None

**6. APPROVAL OF MINUTES:**

**ACTION:** Approve the minutes of the Operations, Properties and Facilities Committee meeting held on July 7, 2022. **Moved by Committee Member Breslin, seconded by Committee Member Miller with direction from Committee Chairman Schmitz to correct the number of bags per hour on page 4 of the minutes, and unanimously noting the absence of Committee Member Martin.**

7. **PRESENTATION:** None

8. **DISCUSSION AND ACTION ITEMS:**

8.A Parking Capacity

Interim Airport Operations Manager Sanchez provided a parking capacity update to the committee.

8.B Baggage Handling System

Airport Executive Director Barrett provided a baggage handling system update to the committee. Commissioner Payne shared a picture of an example of a baggage information display that could be considered as an option for baggage claim.

8.D Consolidated Car Rental Facility (CONRAC)

Airport Executive Director Barrett provided a CONRAC update to the committee.

9. **COMMITTEE MEMBERS REPORTS AND REQUESTS:** None

10. **ADJOURNMENT:**

Airport Executive Administrative Assistant Brown said that she would be sending an email to the committee members to propose a committee meeting be held on Wednesday, October 26<sup>th</sup> at 11:00 a.m. that Airport Administration Manager Carpenter had requested to discuss the awarding of the Concessions RFP, and a lease with Turo.

**ACTION:** Motion to adjourn. **Moved by Committee Member Payne and seconded by Committee Member Weil and unanimously approved noting the absence of Committee Member Martin.**

The Airport Operations, Properties and Facilities Committee Meeting adjourned at 12:00 P.M.



Christina Brown  
Executive Administrative Assistant